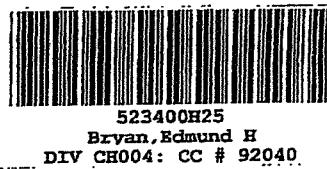
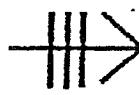


# **EXHIBIT 2**

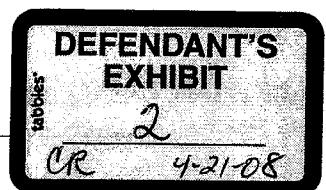


MEMORIAL SLOAN-KETTERING  
CANCER CENTER



PERFORMANCE APPRAISAL

\* Employee Name: EDMUND BRYAN Employee No.: 52340  
Job Title: TECHNICIAN Cost Center No.: 9204  
Date of Previous Performance Appraisal: 2001



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PERFORMANCE APPRAISAL: CENTRAL PROCESSING DEPARTMENT  
TECHNICIAN

	Clearly Outstanding	Exceeds Expectations	Meets Expectations	Below Expectations	Unacceptable
Responsibility I: Infection Control					

Practices proper hygiene and safety precautions per department guidelines in decontamination areas.

Comments:

Category Weight 10.5

	Clearly Outstanding	Exceeds Expectations	Meets Expectations	Below Expectations	Unacceptable
Responsibility II: Decontamination					

Follows department guidelines for proper decontamination of equipment and supplies.

Comments:

Category Weight 10.5

	Clearly Outstanding	Exceeds Expectations	Meets Expectations	Below Expectations	Unacceptable
Responsibility III: Instrument Assembly and Packaging					

Follows department guidelines and procedures for instrument inspection, assembly, and packaging.

Comments:

Category Weight 15

## PERFORMANCE APPRAISAL: CENTRAL PROCESSING DEPARTMENT

## TECHNICIAN

Clearly Outstanding	Exceeds Expectations	Meets Expectations	Below Expectations	Unacceptable
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## Responsibility IV: Sterilization

Selects appropriate sterilization mode, sterilizes items and verifies completion and exposure per department guidelines and procedures.

Comments:

Category Weight 15

Clearly Outstanding	Exceeds Expectations	Meets Expectations	Below Expectations	Unacceptable
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Follows department guidelines and procedures for proper cool down, storage, and rotation of supplies.

Comments:

Category Weight 5

Clearly Outstanding	Exceeds Expectations	Meets Expectations	Below Expectations	Unacceptable
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## Responsibility V: Storage

Follows department guidelines and procedures for proper cool down, storage, and rotation of supplies.

Comments:

Category Weight 5

Clearly Outstanding	Exceeds Expectations	Meets Expectations	Below Expectations	Unacceptable
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## Responsibility VI: Distribution

Distributes items upon request to user areas using appropriate documentation.

Comments:

T-5

PERFORMANCE APPRAISAL: CENTRAL PROCESSING DEPARTMENT  
TECHNICIAN

Clearly Outstanding	Exceeds Expectations	Meets Expectations	Below Expectations	Unacceptable
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## Responsibility VII: Care for Environment

Maintains a clean, safe organized work area and contributes to the upkeep of the departmental work environment.

Comments:

Category Weight 10

Clearly Outstanding	Exceeds Expectations	Meets Expectations	Below Expectations	Unacceptable
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

## Responsibility VIII: Communication

Uses communication skills effectively with all Center personnel.

Comments:

BY EDWARD NOT INTERACTING WITH OTHER STAFF MEMBERS, IT DOES NOT ALLOW FOR THE WORK TO BE DONE AS A TEAM.

Clearly Outstanding	Exceeds Expectations	Meets Expectations	Below Expectations	Unacceptable
<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

## Responsibility IX: Teamwork

Cooperates with all Center personnel.

Comments:

Category Weight 10

PERFORMANCE APPRAISAL: CENTRAL PROCESSING DEPARTMENT  
TECHNICIAN

	Exceeds Expectations	Meets Expectations	Below Expectations	Unacceptable
Responsibility X: Availability	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Adheres to all departmental policies and procedures  
with regard to attendance and punctuality.

Comments:

Category Weight 10

7.5

Summary Rating:

Clearly Outstanding

Exceeds Expectations

Meets Expectations

Below Expectations

Unacceptable

Identify the employee's strongest points:

EDMUND IS ALWAYS ON TIME, AND HAS NOT CALLED IN SICK  
FOR THE EVALUATING YEAR.

Identify the employee's developmental needs:

EDMUND NEEDS TO WORK ON HIS INTERPERSONAL WORKING RELATIONSHIP  
WITH OTHER STAFF MEMBERS, AS IT AFFECTS THE WORK ENVIRONMENT  
FOR OTHER STAFF MEMBERS.

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Summary Evaluation

Employee comments on the evaluation and the evaluation discussion:

Supervisor's comments on evaluation discussion:

EDWARD CONTINUES TO COME IN ON TIME AND DO HIS WORK  
ON TIME AND EFFICIENTLY.

Signature of Reviewer:

*John M. Kelly*

Date Signed:

11/21/02

Signature of Reviewer's Supervisor:

*J.M. JO*

Date Signed:

11/22/02

Signature of Employee Reviewed:

Date Signed:

EDWARD REFUSED TO SIGN (R.W.)

11-21-02

T-?

## PERFORMANCE APPRAISAL WORKSHEET: TECHNICIAN

EMPLOYEE NAME: EDMUND BRYAN

<u>RESPONSIBILITIES</u>	<u>WEIGHT</u>	<u>X</u>	<u>RATING*</u>	<u>TOTAL</u>
1. Infection Control	12.5		<u>3</u>	<u>37½</u>
2. Decontamination	12.5		<u>3</u>	<u>37½</u>
3. Instrument Assembly and Packaging	15		<u>3</u>	<u>45</u>
4. Sterilization	15		<u>3</u>	<u>45</u>
5. Storage	5		<u>3</u>	<u>15</u>
6. Distribution	5		<u>3</u>	<u>15</u>
7. Care for the Environment	10		<u>3</u>	<u>30</u>
8. Communication	5		<u>3</u>	<u>15</u>
9. Teamwork	10		<u>2</u>	<u>20</u>
10. Availability	10		<u>5</u>	<u>50</u>

Total (Summary Rating\*\*)310

<u>*RATING</u>		<u>**SUMMARY RATING RANGE</u>
Clearly Outstanding	5	450 - 500
Exceeds Expectations	4	350 - 449
Meets Expectations	3	250 - 349
Below Expectations	2	150 - 249
Unacceptable	1	100 - 149